

# UAW Local 2322 Unsafe Staffing/Mandating Report



Shop Name: \_\_\_\_\_ Site/Unit: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_ Shift: \_\_\_\_\_ Time: \_\_\_\_\_ a.m. \_\_\_ p.m. \_\_\_ (check one)

Supervisor: \_\_\_\_\_ # of Staff: \_\_\_\_\_ # of Clients: \_\_\_\_\_

Acuity: (i.e., restraints, 1 to 1, etc.):

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Reason given for shortage/mandating:

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Conditions observed by staff:

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Reported by: \_\_\_\_\_

**\* PLEASE GIVE COPY TO YOUR UAW STEWARD AND YOUR MANAGER/DIRECTOR \***

Send a copy to your Servicing Representative  
(fax) 413.534.7611 or (mail) 4 Open Square Way, Suite 406 Holyoke, MA 01040